

Person Specification: Housing Support Worker			
ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Qualifications	Full driving licence (maximum 6 points)	A relevant qualification in Support Work/Social Work	Application form.
Work Experience	3 years' experience as a support worker	Experience of working in a supported housing service	Application form /Interview.
	Experience of working in partnership with other agencies	Experience of using the Homelessness Outcomes Star	Application form /Interview.
		Paid or unpaid work in the voluntary sector	Application form /Interview.
Skills	Ability to develop and sustain positive working relationships with people	Motivational Interviewing	Application form /Interview.
	Ability to maintain confidentiality and professional boundaries in a work setting		Application form /Interview.
	Ability to use a range of interventions to support people with practical and emotional issues		Application form / interview.
	Ability to actively contribute to service development and improvement, updating knowledge and developing new skills		Application form / interview.
	Ability to keep accurate and detailed records		Application form / interview.
	Competent in the use of ICT, Microsoft Office and databases		Application form /Interview.
	Good written and verbal communication skills		Application form /Interview

	Ability to carry out assessments to establish housing and support needs and suitability for the service.		Application form /Interview
	Ability to assess and manage risk effectively		Application form /Interview
Transferable Skills	Ability to work independently using own initiative.		Application form /Interview
	Ability to manage own time effectively		Application form /Interview
	Ability to share information effectively with team members and other professionals		Application form /Interview
Knowledge	Knowledge of welfare rights and benefits.	Knowledge of local support agencies, housing services and other community resources in the Leeds area.	Application form/ Interview
	Knowledge of and understanding of a range of support needs and homelessness related issues	Knowledge of safeguarding issues	Application form / interview.
Attitude	Commitment to working within Latch's Policies and Procedures.		Application form /Interview.
	Commitment to achieving excellence in delivering Latch services		Application form /Interview.
	Willing to bring an open and supportive approach to the rest of the staff team		Application form /Interview.
	A strong commitment to Latch's values, aims and objectives		Application form / interview.
Other	Access to vehicle for work use		Application form

